

How to Create and Edit Files Using cPanel File Manager

You can create a file through FTP or SSH, and you can access the descriptions below through the following links:

- [Creating and editing a file via FTP](#)
- [Creating and editing a file via SSH](#)

The following description is just an example of how to create or modify a file with cPanel's built-in File Manager. Following the description, make sure you create the file at the right place. If you modify it, edit the file you want.

CREATE A FILE

You can create a new file in two ways:

• VIA ONLINE INTERFACE

1. Sign in to <https://admin.dotroll.com> with your username and password.
2. Then, in the top menu bar, click **Services / My Services**.
3. Select the hosting service that is associated with the domain name **Addon domain** or **Alias** and then click on it.
4. On the page that appears, in the **Manage Resource** box on the left, select **File Manager**.
5. After loading, select the document_root folder for the domain name that you want to create the file for. You can access each folder by clicking on the folder name.
6. Next, click on the **Create new file** button in the middle of the right side of the page.
7. In the popup window that appears, under the **File Name** box, type the name of the file, then click the **Create** button.

• VIA CPANEL INTERFACE

1. Log in to the cPanel interface.
2. Find and click on **File Manager** in the **Files** box. The File Manager pane will open on a new tab

3. In the upper right corner, click the **Settings** button.
4. Select the home directory of the affected domain, then select **Show Hidden Files (dotfiles)** and click the **Save** button.
5. Click the **File** button in the upper left
6. Under the **New filename:** label, enter the file name and extension you want to create, and then click **Create New File** button.

MODIFY A FILE

Unfortunately, direct editing of files is only possible with the cPanel interface.

1. Log in to the cPanel interface
2. Find and click on **File Manager** in the **Files** box.
File manager For type unknown
3. In the upper right corner, click the **Settings** button.
File manager Settings
4. Select the home directory of the affected domain, then select **Show Hidden Files (dotfiles)** and click the **Save** button.
Show Hidden Files (dotfiles)
5. Find the document_root folder for that domain name and include the file you want to edit, right-click and select **Edit**.
Edit Page not found or type unknown
6. Click the **Edit** button in the window that appears.
Edit popup window
7. In the editor that opens, make the necessary changes
8. Lastly, save your changes to the word editor by using the **Save Changes** button in the upper right corner.

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